

Exhibition Application Form

Name of the exhibition\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s affiliated group\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Document checklist | Check if document(s) is/are attached |
| **1. Exhibition application form** | □ |
| **2. Exhibition proposal** | □ |
| **3. List of works to be submitted and reviewed**  For competition-based group exhibitions that call for entries or achievement exhibitions held to complement the courses taught at the applicants’ schools, please provide the records of the works exhibited in previous exhibitions or descriptions of the types of works scheduled to be exhibited. The records or descriptions will be used as references during the review. | □ |
| **4. List of exhibitors in the group exhibition/achievement exhibition** | □ |
| **5. Required format for digital files of the works to be submitted and reviewed**  The images shall be saved as jpg or tif files and between 500 KB and 2MB in size. The file names shall contain the number, title of work, name of author, medium used, dimension, and year of creation (the file names shall match the details of the works listed in the “list of works to be submitted and reviewed”). \*\*Do not convert the image files to pdf files or copy and paste the images in doc files\*\* | □ |
| **6. Recommendation letter for the achievement exhibition to be held** | □ |
| **7. Other related reference materials** | □ |

* Please submit the aforementioned paper-based documents as well as the digital versions of these documents to the Hwa Kang Museum at the same time. **Applications will be rejected when data are incomplete**.
* Please send the digital files to the Hwa Kang Museum email address at [cuch@dep.pccu.edu.tw](mailto:cuch@dep.pccu.edu.tw)

Exhibition Application Form for Exhibition to be Held at the Hwa Kang Museum of Chinese Culture University (Table 1)

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant type | □ Solo applicant □ Group exhibition/achievement exhibition representative | | |
| Name | Chinese:  English: | Date of birth | YYYY/MM/DD |
| Tel. |  | E-Mail |  |
| Mailing address |  | | |
| Educational background |  | | |
| Major individual/group resume or painting-related resume |  | | |
| Notes | 1. For applicants applying for group exhibitions, please provide a list of the exhibitors.  2. For applicants applying for achievement exhibitions, please provide a list of the exhibitors and the units that they are affiliated with (or **recommendation letters** from scholars/experts).  3. For graduation art exhibitions, graduates must submit application materials individually, and ask their **advisers to sign their signatures together** with the applicants’ own signatures. | | |

I hereby agree to organize an exhibition in compliance with the “Regulations Governing Exhibition Site Applications at the Hwa Kang Museum of Chinese Culture University.”

Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (signature)

YYYY / MM / DD

|  |  |
| --- | --- |
| Hwa Kang Museum exhibition proposal (Table 2) | |
| Tentative title of the exhibition | Chinese: |
| English: |
| Exhibition motivation and content (100-300 words) |  |
| Exhibition and set-up-related planning |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Scheduled exhibition period | From YYYY/MM/DD to YYYY/MM/DD  ▓ Each exhibition can be held for a maximum to two weeks (including the exhibition set-up and take-down time, weekends, and holidays).  ▓ The Hwa Kang Museum will release an official announcement detailing the exact exhibition period. | | | | | |
| Review result  (Do not fill this out) | Passed |  | Rejected |  | Note |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| List of works to be submitted and reviewed for the exhibition  to be held at the Hwa Kang Museum (Table 3) | | | | | | |
| Work category | | |  | | | |
| Scheduled number of works exhibited | | |  | | Number of works submitted for review |  |
| No. | Author | Title of the work | | Year of creation | Medium used | Dimension (height (cm) × width (cm) |
| 1 |  |  | |  |  |  |
| 2 |  |  | |  |  |  |
| 3 |  |  | |  |  |  |
| 4 |  |  | |  |  |  |
| 5 |  |  | |  |  |  |
| 6 |  |  | |  |  |  |
| 7 |  |  | |  |  |  |
| 8 |  |  | |  |  |  |
| 9 |  |  | |  |  |  |
| 10 |  |  | |  |  |  |
| 11 |  |  | |  |  |  |
| 12 |  |  | |  |  |  |
| 13 |  |  | |  |  |  |
| 14 |  |  | |  |  |  |
| 15 |  |  | |  |  |  |
| Applicant: (signature) YYYY/MM/DD | | | | | | |

Please add more pages on your own if required.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| List of exhibitors in the **group exhibition /** **achievement exhibition** to be Held at the Hwa Kang Museum (Table 4) | | | | | | | | | | | |
| Name of the group | | |  | | | | Representative applicant | |  | | |
| Tel. | | |  | | | | E-Mail | |  | | |
| Mailing address | | |  | | | | | | | | |
| No. | Name | | | Number of works reviewed | Number of works exhibited | No. | | Name | | Number of works reviewed | Number of works exhibited |
| 1 |  | | |  |  | 8 | |  | |  |  |
| 2 |  | | |  |  | 9 | |  | |  |  |
| 3 |  | | |  |  | 10 | |  | |  |  |
| 4 |  | | |  |  | 11 | |  | |  |  |
| 5 |  | | |  |  | 12 | |  | |  |  |
| 6 |  | | |  |  | 13 | |  | |  |  |
| 7 |  | | |  |  | 14 | |  | |  |  |
| ■ All exhibitors must fill out their personal information. Please add more pages on your own if required. | | | | | | | | | | | |
| **No. \_\_\_\_\_** | | **Name** | Chinese:  English: | | | | Date of birth | | YYYY/MM/DD | | |
| Tel. | | |  | | | | E-Mail | |  | | |
| Mailing address | | |  | | | | | | | | |
| Exhibition-related experiences | | | (for those without such experiences, please provide related information) | | | | | | | | |
| **No.**  **\_\_\_\_** | | **Name** | Chinese:  English: | | | | Date of birth | | YYYY/MM/DD | | |
| Tel. | | |  | | | | E-Mail | |  | | |
| Mailing address | | |  | | | | | | | | |
| Exhibition-related experiences | | |  | | | | | | | | |
| **No.**  **\_\_\_\_** | | **Name** | Chinese:  English: | | | | Date of birth | | YYYY/MM/DD | | |
| Tel. | | |  | | | | E-Mail | |  | | |
| Mailing address | | |  | | | | | | | | |
| Exhibition-related experiences | | |  | | | | | | | | |
| **No.**  **\_\_\_\_** | | **Name** | Chinese:  English: | | | | Date of birth | | YYYY/MM/DD | | |
| Tel. | | |  | | | | E-Mail | |  | | |
| Mailing address | | |  | | | | | | | | |
| Exhibition-related experiences | | |  | | | | | | | | |